Ashley Milan Brooks a.milanbrooks@gmail.com | ashleymilanbrooks.com | 937 546 1735

Multifaceted by nature and trade, I utilize my creative, analytical, and community-building capacities to **grow social** connections, build empathy, engage critical thinking practices, and influence innovative mitigations to social problems. With over 10 years of volunteer and professional experiences, my leadership, passion, and tenacity to view life through a human-centric and intersectional lens can improve the innovation and implementation of multidisciplinary services, programming, and organizational policies.

HIGHER EDUCATION

MFA - Design Research and Development

Workshop

Development

• Creative Curation

• Emotional Intelligence

• Cultural Competency

Minor in Public Policy and Management The Ohio State University, 2023

ASSETS

- Co-/Participatory Design
- Design Research
- Facilitation
- Theatre/Live Performance

Management Urban Planning Concentration

Wright State University, 2020

BA - Urban Affairs

- Journey Mapping
- Usability Testing
- Inclusive Service Design
- Leadership
- Non-Profit Management
- Systems Thinking/Planning
- Event Hosting
- Strategy and Analytics

CAREERS + POSITIONS -

Contracted Consultant

NEW VOICES FOR REPRODUCTIVE JUSTICE OCTOBER 2023-NOVEMBER 2023

Research and Development

Contractor

LBB EDUTAINMENT, LLC.

JULY 2023-SEPTEMBER 2023

- Consulted UX Activations for \$150,000 Voter Engagement Initiative
- Implemented Community Organizing Events with Multidisciplinary Team
- Created and Analyzed Quantitative Research
- Collaborated with Team Members and Community Stakeholders
- Implemented DEIB Practices
- Curated UX Quantitative Surveys for Greater Columbus Arts Council (GCAC)
- Strategized and Facilitated Personal and Digital Focus Groups for over 300 Artists

Executive Assistant & Health Equity

Content and Research Specialist

HUES WOMEN'S HEALTH ADVOCACY INSTITUTE

JUNE 2023-PRESENT

- Managed Social Media and Promotion
- Engaged over 1,000 Followers
- Developed Social Media Content for Online Database and Website
- Assisted with Executive Level Planning and Programming
- Curated Communication and Marketing Materials

Event Series Coordinator

SCRIPTED IN BLACK (VOLUNTEER, HYBRID)

AUG 2020-PRESENT

- Strategized Culturally Intentional Community Experiences with Team Members
- Engaged Over 1,300 Social Media Followers
- Developed Monthly Newsletters
- Acted as Creative and UX Writer
- Collaborated with Small Businesses and Corporate Organizations

Leadership Ambassador

ZORA'S HOUSE

FEB 2023 -JUNE 2023

- Expanded Community among WOC in Columbus OH
- Designed Sustainable Development and Fundraising Initiatives for \$5 Million Capital Campaign
- Participated in Social Media Marketing and Brand Awareness
- Managed Co-Working Space

Assisted over 180 Students in Introduction to Design Thinking Course

- Created Slideshow Presentations
- Graded for and Guided Written Assignments

Graduate Teaching Associate

THE OHIO STATE UNIVERSITY AUG 2021 -MAY 2023

Licensed Public Adjuster Agent

METRO PUBLIC ADJUSTMENT, INC. **DEC 2020 - DEC 2021**

Enumerator

U.S. CENSUS BUREAU **AUG 2020-OCT2020**

Intern

THE CONSCIOUS CONNECT **JAN 2020 -MAY 2020**

Closing Manager/Shift Lead

TROPICAL SMOOTHIE CAFE **DEC 2017-FEB 2021**

Store Associate, Cashier

GABE'S/RUGGED WEARHOUSE **MAY 2016-OCT 2017**

Store Associate, Cashier

SPEEDWAY
JUNE 2015-AUG 2015

Personal Assistant, Intern

PEACE ON FIFTH **JAN 2014 -MAY 2014**

- Filed Small Claims for Property Owners
- Educated Property Owners about Insurance Claims
- Managed Outreach for Maximum Impact
- Conducted Non-Response Follow Up (NRFU) Questionnaires for the 2020 Census Efficiently and Respectfully
- Engaged Beavercreek OH Citizens
- Organized Research in Provided Software
- Located Non-Profit Grants to Increase Literacy in Public Spaces
- Canvassed Across Dayton OH Communities
- Developed Distance Youth Literacy Program
- Managed Up to 12 Employees and Holistic Business Operations
- Maximized Team Efforts
- Reduced Operational Costs
- Provided Positive Customer Service
- Provided Stellar Customer Service to Customers
- Upkept and Restocked Store
- Unloaded Delivery Trucks
- Provided Stellar Customer Service to Customers
- Unloaded Delivery Trucks
- Ensured Interior Cleanliness and Safety for Customers
- Assisted Community Event Planning
- Modeled Merchandise for Digital Promotion
- Engaged Customers and Conducted Orders
- Fulfilled Executive Assistant Duties

PUBLICATIONS & ORIGINAL WORKS

- An Intersectional Lens: Using Participatory Design to Foster Inclusivity and Belonging in Community-Driven Civic Environments with Black Indigenous Women of Color (BIWOC) | Thesis & Book, 2023
- 'Honestly, I'm irritated.' | Podcast, July 2019

CERTIFICATIONS

- CITI Program Human Research | Oct 2021-Oct 2024
- CITI Program Responsible Conduct of Research for Administrators | Oct 2021
- National Society of Leadership and Success | Dec 2020

RESEARCH CONTRIBUTIONS

- Hatch and Nest/GiveBack Hack | Dominique Johnson, 2023
- WOC Equity Design Institute Workshops | LC Johnson & Mickey Ferrera, 2023
- Imagining Sexual and Reproductive Futures | Camille Snyder, 2023
- Redesigning Processes to Contribute to a Diverse Environment... | Luiza Souza Correa, 2022